

REGISTRATION FORM

"Doing Business with the Commonwealth: Small, Women & Minority-Owned Business Opportunities"

June 23, 2004

8:00 a.m. – 1:00 p.m.

Norfolk Sheraton Waterside • Norfolk, VA

1 ATTENDEE INFORMATION:

Name (Mr., Ms., Dr.) _____
Title _____
Organization _____
Address _____
City _____ State _____ Zip _____
Telephone _____ Fax _____ Email _____
(for future seminar announcements)

2 PAYMENT INFORMATION:

Multiple attendees from the same organization may send copies of this registration form and one check. Please make checks payable to "Treasurer of Virginia" and send to address below. DBA's Federal I.D. Number is 54-1800313. Cost Per Person = \$60.00. All payments must be received by Friday, June 18th or paid at event.



- Credit card (register online at <https://www.dba.state.va.us/form.asp>)
- Check for \$ _____ enclosed.
- IAT (state agencies only) Submit IAT to DBA using the following coding =
TC: 136 AGY: 325 FUND: 0200 PROG: 53401 REV: 09004 CC: 366 PROJ: 72312 DESC: (last name)

3 LUNCH PREFERENCE:

As a luncheon entrée, I would like (choose one):

- Grilled Chicken Breast with Mango Sauce
- Tortellini Salad

4 RECEPTION:

On Tuesday, June 22nd, from 6:00 – 8:00 p.m. at the *Norfolk Sheraton Waterside*.

- I will attend.
- I will not attend.

5 CANCELLATION/SUBSTITUTION INFORMATION:

This form must be received by Friday, June 18, 2004. Please register early since space is limited, and we will take reservations on a first-come, first-serve basis. Refunds cannot be made for reservations made or canceled after 5:00 p.m. on Friday, June 18, 2004. Registrants unable to attend are welcome to send a substitute.

6 SEND FORM TO:



Ms. Bernadette Hughes
Virginia Department of Business Assistance
P. O. Box 446
Richmond, Virginia 23218-0446

7 QUESTIONS & SPECIAL NEEDS?



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